



Create a ScholarWorks Profile



CREATE YOUR PROFILE:

1. Go to works.bepress.com > Menu > Sign Up
2. Create an account by entering your email address, name, and password
3. Click on the link in your email to confirm and activate your account
4. Complete the "Build your SelectedWorks" form:
 - a. Confirm or edit the URL for your profile
 - b. Verify or select your institution - if it is not already suggested, begin typing "Seattle University" to find and select it
 - c. Choose up to three disciplines that correspond to your academic work
 - d. Select your position from the menu and type in your position title
5. Click "Create Profile"

CUSTOMIZE YOUR PROFILE:

1. Click the camera icon to add a profile photograph
2. Click the pencil icon to add introductory text about your work
3. Click "About" to enter additional biographical information

ADD WORKS TO YOUR PROFILE:

1. Visit scholarworks.seattleu.edu/submit_research.html to submit your work
2. The ScholarWorks team will review and upload your work to the repository and import it to your profile
3. Have questions or need help? Email us at scholarworks@seattleu.edu